

DIRECTOR OF CENTRAL INTELLIGENCE
Security Committee

1 February

MEMORANDUM FOR: Chief, Headquarters Security Branch

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VIA: Chief, Industrial & Certification Branch
Attention: [redacted]

FROM: [redacted]
Chairman

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SUBJECT: Request for NFIB Badges and VIP Parking

1. This memorandum is to inform you of a meeting Thursday, 2 February 1984, in 7E-32 CIA Headquarters at 1000 hours of the Security Awareness Subcommittee.

2. A list of attendees is attached. They have been certified to me [redacted] If anyone not listed on the attachment appears for the meeting, please call the SECOM staff [redacted] [redacted]

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3. It is requested that VIP parking and NFIB badges be provided.



Attachment:
As Stated

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SECURITY COMMITTEE
SECURITY AWARENESS SUBCOMMITTEE
MEETING 11/21/83

PRESENT:

<div></div>	Chairman	STAT
Mr. Al Golacinski	STATE	
Mr. Joe Ambrogio	TREASURY	
Dr. John Miller	DIS	
Mr. Joe Waggoner	FBI	
Mr. Jim Passarelli	ARMY	
Mr. George Dellinger	DIS	
Maj. Richard Viau	AIR FORCE	
Lt. Ronald Gevry	AIR FORCE	
Ms. Pat Kiley	NAVY	
Representative	CIA	
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	(UDIS) Unauthorized Disclosure & Investigation Subcommittee	

OLD BUSINESS:

1. Minutes from the previous Subcommittee meeting were read and approved without comment.
2. Final submissions of Department/Agency Security Awareness Program summaries were received from Subcommittee members. These reports will be most helpful in determining future Subcommittee needs/activities.

NEW BUSINESS:

1. The Subcommittee Task Group working on the bibliography of Security Awareness Material presented a status report during the meeting. A concept for the bibliography was proposed along with several options regarding organization, content and format. Although ensuing discussion raised concerns about content and updating of information, all task force proposals were generally approved as presented. John Miller, DIS, made the presentation. Minutes for the 6 October 1983 meeting should be changed to reflect Mr. Miller as a task force member.
2. Mr. Joseph Waggoner, FBI, reported progress on the 1984 Summer Olympics Study. Members of his group have divided the effort into two areas of concern: terrorism and foreign intelligence. Mr. Waggoner indicated that a final report should be completed by mid-February 1984, and that it would contain a concise list of advisements and precautions which could easily be transformed into defensive briefing by member departments/agencies.

3. During the meeting, [] Chairman, Unauthorized Disclosures Subcommittee (UDIS), presented his insights on the unauthorized disclosure problem and offered suggestions as to how our Subcommittee might be more effective in educating target populations in government about the problem. [] discussed his Subcommittee's ongoing leak study, indicated that to date more than 300 leaks have been identified and analyzed, and that some of them have resulted in serious damage. [] stated that, in his opinion, a security awareness video presentation dealing with this problem would be a major help. He stated that a good presentation could be adoptable to both the working level as well as policy makers, and that video production need not be a lengthy undertaking.

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After [] presentation, his study and recommendations were discussed in detail. While several members felt our Subcommittee should move quickly on [] recommendation, others felt action should be delayed until all facets of such an effort are examined; and until departments and agencies are polled, and considerations such as time requirements and funding are discussed with the SECOM Staff. [] stated that there are already good video tape and slide tape programs available on unauthorized disclosures (some of which were produced by this Subcommittee) which are not being used at present.

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[] also related the difficulties, costs and tremendous personal commitment required to make a quality video tape; and questioned whether representatives on the Subcommittee were prepared or were able to make such a commitment at this time. Other members wondered whether or not this was our most pressing security awareness need. The unauthorized disclosure issue will be discussed further at the Subcommittee's January meeting.

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4. The next Subcommittee meeting will be held on 2 February 1984 at 10:00. The conference room number will be provided at the reception desk.

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Chairman

DIRECTOR OF CENTRAL INTELLIGENCE
SECURITY COMMITTEE
SECURITY AWARENESS AND EDUCATION SUBCOMMITTEE

MEMORANDUM FOR MEMBERS

SUBJECT: SAESC Meeting

The next SAESC meeting will be held at 10 a.m. on 2 February 1984 at CIA Headquarters. The conference room number will be provided at the reception/badge desk.

The meeting agenda is enclosed as are the minutes to our 21 November 1983 meeting. Additions or changes to the agenda may be submitted by phone to the undersigned.



Chairman

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DIRECTOR OF CENTRAL INTELLIGENCE

SECURITY COMMITTEE

SECURITY AWARENESS AND EDUCATION SUBCOMMITTEE

AGENDA

Thursday, 2 February 1984, 1000 - 1230 Hours
CIA Headquarters

- Item #1. Approval of Minutes, 21 November 1983 meeting.
- Item #2. Discussion on Working Group projects:
 - a. Catalog of Audio/Visual Materials
 - b. 1984 Summer Olympics
- Item #3. Group discussion - The Unauthorized Disclosures problem (a continuation).
- Item #4. Group discussion - The establishment of a SECOM Security Awareness/
Education Training Seminar.

Road Show